



Minutes

Of the March 6, 2023,
Meeting of the SEDD Board of Commissioners

2:00 p.m.

The regular meeting of the Southside Economic Development District was held on Monday, March 6, 2023 at 2 p.m. at 800 Washington Street.

Present at the meeting were: Mr. Tony Little, Otis Jones, Roosevelt Wright, Jr, and Karl Dhaliwal

Absent were: Tyrone Goodin, Preston Hopkins, and Rev. Marty Campbell

There was a quorum.

An invocation was given by Mr. Wright.

President Little gave a brief overview of the target goals of SEDD for 2023.

Upon motion of Mr. Wright and seconded by Mr. Jones the board approved the February 6, 2023, February 13, 2023, March 2, 2023, and October 25, 2021, minutes that were previously provided to commissioners. The motion passed unanimously.

Roosevelt Wright, Jr., treasurer gave the following report:

The Monroe City Council approved the SEDD revised budget revision in its last meeting.

There was a dramatic dip in hotel/motel tax revenues in February.

Total receipts in February were \$3,603.33. This is nearly an all-time low because the monthly receipts are generally between \$8,000 and \$9,000. Since May, we have received \$96,391.07 in hotel/motel tax revenue with two months left in our fiscal year.

In February, we spent \$16,670 on approved budget items that included consultants, web design, and hosting.

The January 2023 balance sheet included an expenditure of \$1,995.00 that needed to be correctly documented. The disbursement and another similar disbursement in December were made to Charles Theus, but the expense needed to be signed by the

treasurer and needed the appropriate documents and authorizations required by the city. A time sheet was submitted, but it was not signed by any SEDD official. I have made this error known to the President, who has notified the city for clarification.

An invoice from Jack's Lock shop for \$127.01 for the rekeying of the Arizona Street facility is the only outstanding bill for March.

As of February 28, 2023, the SEDD has total cash on hand of \$316,803.2.

It was moved by Mr. Wright and seconded by Mr. Jones that the treasurer's report be received and that payment of the Jack's Lock Shop invoice is authorized. The motion unanimously carried.

The board received the report of the Infrastructure committee, Otis Jones, Chairperson.

On motion of Mr. Wright and seconded by Mr. Little the board approved the committee's recommendation of developing a master plan for infrastructure needs for the district and securing a Post Office in South Monroe as two of the priority projects for the district. In addition, that a RFP be issued to secure a consultant to manage the project. The motion was unanimously approved.

The Housing committee, chaired by Mr. Goodin had no report.

The board received the report of the DBE Committee, Tony Little, chairperson. Mr. Little gave update on the status of the \$3 million Cares Act application. He said letters of support for the project will be submitted with the application on Tuesday, March 7, 2023.

The board received the report of the Safe Neighborhood and Crime Reduction Committee, Roosevelt Wright, Jr., chairman. He said the committee met with the TBA consultants during its March 2nd meeting in which Tim Brandon, the consultant asked for input from the committee for selection of the model neighborhoods. In response, Minister Verbon Muhammad and Mrs. Jeanette Modicue were named to ride with Mr. Brandon to view possible sites. He said the master plan will be ready to present to SEDD at it April meeting.

Upon motion of Mr. Wright and seconded by Mr. Little the board approved the committee's recommendation to task the grant writer to seek community policing and crime reduction grants. The motion was unanimously approved.

Mr. Dhaliwal expressed concerns that two board members have missed all of the meetings this year and one has not attended any meetings since being appointed last year. In response, the president said he would make inquiries.

After 20 minutes the meeting adjourned, to meet again on April 17, 2023.

Tony Little, President

Roosevelt Wright, Jr., secretary