



JDS CONSULTING, LLC

PROPOSAL
DBE CONSULTANT
For
SOUTHSIDE ECONOMIC DEVELOPMENT DISTRICT (SEDD)

EXHIBIT A – Scope of Services

The JDS Consulting team has extensive experience in DBE project planning and goal preparation for capital programs (please see attached DOTD DBE Certification). The ultimate goal of this contract is to increase contracting opportunities for qualified DBE firms in Ouachita Parish with an emphasis on those located within districts 3,4, and 5.

For this project, we have identified the following goal setting tasks:

- Conduct a Disadvantaged Business Enterprise (DBE) Disparity Study consistent with constitutional and legislative mandates, governing law, and best practices (the cost of which will be determined and included in a separate proposal)
- Conduct outreach to create and maintain a database of DBEs
- Collaborate with resource partners to conduct workshops to train DBEs for contract eligibility and obtain DBE/MBE/SBE/HubZone and Hudson Initiative certifications
- Devise and maintain a system to alert and apprise DBEs of bid opportunities
- Promote networking opportunities for DBEs in cooperation with all Chambers of Commerce
- Renovate the Arizona Street location as a DBE training center and shared office facility for Southside businesses.

Considering the aforementioned, we feel confident that we will be able to attain a goal of **30%** DBE participation by year three.

Term of Engagement:

24 Months (with an option to renew for an additional year)

Cost Projection:

480 man hours throughout the duration of a year at a rate of \$115 per hour.

\$55,200 per year. Total projected cost for 24 months: **\$110,400**



Office of the Secretary
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John Bel Edwards, Governor
Shawn D. Wilson, Ph.D., Secretary

October 26, 2020

JDS Consulting, LLC
Sonya Jacobs
700 University Ave
ULM Stubbs Hall -- Suite 109/110
Monroe, LA 71209

Dear Sonya Jacobs:

Congratulations! The Compliance Program Office has reviewed your application and all supporting documentation. We are pleased to inform you that your firm has been certified as a Disadvantaged Business Enterprise (DBE) and Small Business Element (SBE) for the following work categories:

- NC611430 – Professional and Management Development Training
- NC541618 – Other Management Consulting Services
- NC523930 – Investment Advice
- NC541611 – Administrative Management and General Management Consulting
- NC541820 – Public Relations Agencies
- NC561920 – Convention and Trade Show Organizers
- NC813319 – Other Social Advocacy Organizations
 - C46 – Training and Development
 - C10 – Management
 - C17 – Supportive Services
 - C37 – Contract Compliance
 - C48 – Community Involvement
 - C57 – DBE Plans and Goal Preparation
 - C59 – Financial Consulting
 - B62 – Event Planning

Please note that per the federal regulations, suppliers only receive 60% goal credit towards the materials they provide. Also note that a Louisiana Contractor's License is required by any contractor performing work in excess of \$50,000 with the exception of electrical, mechanical and plumbing which are required to have a license if work is in excess of \$10,000. You may contact the State Licensing Board for Contractors at (225) 765-2301 for more information. Your firm's certification will be recognized by all participants of the Louisiana Unified Certification Program. This includes all entities receiving federal transportation funding within the boundaries of our state.

Be advised that recent changes in the Federal Regulations which govern our DBE and SBE program have removed expiration dates on certifications. Therefore, recertification every three (3) years is no longer needed. However, you will be required to submit an annual affidavit, along with all supporting documents, stating that your firm continues to meet the eligibility requirements of the program. This form will be sent to you approximately 4 weeks prior to your anniversary date (**October 26, 2021**) disadvantage, size, ownership or control of your firm.