

SEDD REQUEST FOR PAYMENT FORM

Date of Expenditure: March 6, 2023
Amount of Expenditure: \$3,630.00
Type of Expenditure: Legal Services
Name of Vendor/Payee*: Kevin Johnson, Attorney
Date Board Approved Expenditure**: March 3, 2023

Source of Payment (check one):

Hotel/Motel Tax Receipts (Project: _____)
 State Appropriations Other _____

Explanation of Compliance with Applicable Fund Restrictions, Including Projects:

Payment from Unrestricted State Appropriation for legal services.

Public Works and Purchasing Policy:

Is the expenditure for a Public Works Project or the Purchase of Materials and Supplies under state law or the City of Monroe's Purchasing Policy? Yes No

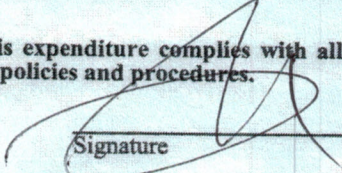
If yes, has the Board followed all applicable laws and policies (e.g., advertising, soliciting quotes, letting to the lowest bidder, etc.) necessary to authorize the expenditure? Yes No
Note: If no, please explain why not in a separate memorandum.

Travel Reimbursement:

If the request is for travel or travel reimbursement, was the City of Monroe's Travel Policy followed? Yes No

The undersigned hereby certifies that this expenditure complies with all applicable state laws, local laws, and the City of Monroe's policies and procedures.

March 6, 2023
Date Prepared



Signature
Name: Roosevelt Wright, Jr.
Title: Secretary-Treasurer

*An executed, current W-9 must be provided for each vendor or payee to whom payment is issued.

**A copy of the minutes authorizing the expenditure and all receipts, bills, invoices, and contracts related to the expenditure must be attached.

KEVIN H. JOHNSON

Attorney At Law

P.O. Box 4755
Monroe, LA 71211
(318)570-5412
khjlaw97@googlemail.com

February 20, 2023

By email

Board of Commissioners
Southside Economic Development District
1711 Arizona Street
Monroe, LA 71202

FOR PROFESSIONAL SERVICES RENDERED FOR THE PERIOD
FEBRUARY 1 - FEBRUARY 28, 2023

DATE	DESCRIPTION	HOURS/RATE
2/10/23	Research in preparation of petition	3.9 / \$100
2/11/23	Research in preparation of petition Preparation of petition	7.4 / \$100
2/12/23	Research in preparation of petition Preparation of petition	7.7 / \$100
2/13/23	Appearance at board meeting Drove to the courthouse to file petition Spoke with Judge Sharp's assistant	0.7 / \$100
2/14/23	Review of pleadings and materials Court appearance	0.7/\$100 8.9 / \$100
TOTAL FEES		\$2,930
COSTS EXPENDED ON YOUR BEHALF		
2/13/23	Clerk, Civil District Court - filing fee - Advance Deposit for the petition	\$700.00
TOTAL COSTS		\$700.00
TOTAL AMOUNT DUE		\$3,630.00

Sincerely,
/s/Kevin H. Johnson

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Kevin H. Johnson	
2 Business name/disregarded entity name, if different from above Kevin H. Johnson, Attorney At Law	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 202 Mays Drive	Requester's name and address (optional)
6 City, state, and ZIP code Monroe LA 71202	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
4	3	8	-	5	3	-	6	3	3	9
OR										
Employer identification number										
			-							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ Kevin H. Johnson	Date ▶ 3-6-23
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (cancelled debt)



Minutes

Legal and special meeting – March 2, 2023, at 1:55 p.m.

The Board of Commissioners of the Southside Economic Development District meet in a special called meeting at 800 Washington Street, Monroe, La. on March 2, 2023, at 1:55 p.m.

In attendance were: Tony Little, Otis Jones, Roosevelt Wright, Jr. and Karl Dhaliwal

Absent were Tyrone Goodin, Marty Campbell and Preston Hopkins.

Guest present included: Donny Cathey and Tim Brandon of TBA Studios.

There was a quorum.

An invocation was given by Mr. Wright.

It was moved by Mr. Wright and seconded by Mr. Jones that the board authorize the payment of an invoice from Attorney Kevin Johnson for legal services in the amount of \$3,630 payable from the State Funds account. The motion was unanimously approved.

After 1 minute and 35 seconds of deliberation the meeting adjourned.

Tony Little, President

Roosevelt Wright, Jr. secretary-treasurer

SEDD REQUEST FOR PAYMENT FORM

Date of Expenditure: March 6, 2023
Amount of Expenditure: \$127.01
Type of Expenditure: Service
Name of Vendor/Payee*: Jacks Lock Shop
Date Board Approved Expenditure**: March 6, 2023

Source of Payment (check one):

Hotel/Motel Tax Receipts (Project: _____)
 State Appropriations Other _____

Explanation of Compliance with Applicable Fund Restrictions, Including Projects:

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Public Works and Purchasing Policy:

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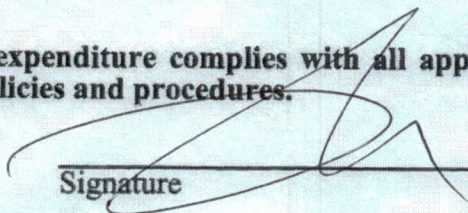
If yes, has the Board followed all applicable laws and policies (e.g., advertising, soliciting quotes, letting to the lowest bidder, etc.) necessary to authorize the expenditure? Yes No
Note: If no, please explain why not in a separate memorandum.

Travel Reimbursement:

If the request is for travel or travel reimbursement, was the City of Monroe's Travel Policy followed? Yes No

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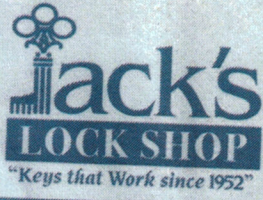

Signature

Name: Roosevelt Wright, Jr.

Title: Secretary-Treasurer

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****A copy of the minutes authorizing the expenditure and all receipts, bills, invoices, and contracts related to the expenditure must be attached.**



601 LOUISVILLE AVE.
 MONROE, LA 71201
 PHONE 323-4180
 LICENSE # F65



NO.		DATE		10-26-20		20	
CUSTOMER <i>South Side Food District</i>							
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE.RETD.	PAID OUT	
QTY.	DESCRIPTION					PRICE	AMOUNT
	<i>Service call</i>						<i>70.00</i>
<i>3</i>	<i>Re-key lock re-key</i>					<i>12.00</i>	<i>36.00</i>
<i>4</i>	<i>Keys</i>					<i>2.25</i>	<i>9.00</i>
							<i>115.00</i>
	<i>tax</i>						<i>12.00</i>
							<i>127.00</i>
<i>1711 Arizona Ave Monroe, LA</i>							
3							
SALES TAX							
TOTAL							

MR-502-58

All claims and returned goods MUST be accompanied by this bill.

10139

REC'D BY *[Signature]*

ASSOCIATED BUSINESS PRINTING INC. - WEST MONROE, LA 71291 31351552 MAC-5



Minutes

Of the March 6, 2023,
Meeting of the SEDD Board of Commissioners

2:00 p.m.

The regular meeting of the Southside Economic Development District was held on Monday, March 6, 2023 at 2 p.m. at 800 Washington Street.

Present at the meeting were: Mr. Tony Little, Otis Jones, Roosevelt Wright, Jr, and Karl Dhaliwal

Absent were: Tyrone Goodin, Preston Hopkins, and Rev. Marty Campbell

There was a quorum.

An invocation was given by Mr. Wright.

President Little gave a brief overview of the target goals of SEDD for 2023.

Upon motion of Mr. Wright and seconded by Mr. Jones the board approved the February 6, 2023, February 13, 2023, March 2, 2023, and October 25, 2021, minutes that were previously provided to commissioners. The motion passed unanimously.

Roosevelt Wright, Jr., treasurer gave the following report:

The Monroe City Council approved the SEDD revised budget revision in its last meeting.

There was a dramatic dip in hotel/motel tax revenues in February.

Total receipts in February were \$3,603.33. This is nearly an all-time low because the monthly receipts are generally between \$8,000 and \$9,000. Since May, we have received \$96,391.07 in hotel/motel tax revenue with two months left in our fiscal year.

In February, we spent \$16,670 on approved budget items that included consultants, web design, and hosting.

The January 2023 balance sheet included an expenditure of \$1,995.00 that needed to be correctly documented. The disbursement and another similar disbursement in December were made to Charles Theus, but the expense needed to be signed by the

treasurer and needed the appropriate documents and authorizations required by the city. A time sheet was submitted, but it was not signed by any SEDD official. I have made this error known to the President, who has notified the city for clarification.

An invoice from Jack's Lock shop for \$127.01 for the rekeying of the Arizona Street facility is the only outstanding bill for March.

As of February 28, 2023, the SEDD has total cash on hand of \$316,803.2.

It was moved by Mr. Wright and seconded by Mr. Jones that the treasurer's report be received and that payment of the Jack's Lock Shop invoice is authorized. The motion unanimously carried.

The board received the report of the Infrastructure committee, Otis Jones, Chairperson.

On motion of Mr. Wright and seconded by Mr. Little the board approved the committee's recommendation of developing a master plan for infrastructure needs for the district and securing a Post Office in South Monroe as two of the priority projects for the district. In addition, that a RFP be issued to secure a consultant to manage the project. The motion was unanimously approved.

The Housing committee, chaired by Mr. Goodin had no report.

The board received the report of the DBE Committee, Tony Little, chairperson. Mr. Little gave update on the status of the \$3 million Cares Act application. He said letters of support for the project will be submitted with the application on Tuesday, March 7, 2023.

The board received the report of the Safe Neighborhood and Crime Reduction Committee, Roosevelt Wright, Jr., chairman. He said the committee met with the TBA consultants during its March 2nd meeting in which Tim Brandon, the consultant asked for input from the committee for selection of the model neighborhoods. In response, Minister Verbon Muhammad and Mrs. Jeanette Modicue were named to ride with Mr. Brandon to view possible sites. He said the master plan will be ready to present to SEDD at it April meeting.

Upon motion of Mr. Wright and seconded by Mr. Little the board approved the committee's recommendation to task the grant writer to seek community policing and crime reduction grants. The motion was unanimously approved.

Mr. Dhaliwal expressed concerns that two board members have missed all of the meetings this year and one has not attended any meetings since being appointed last year. In response, the president said he would make inquiries.

After 20 minutes the meeting adjourned, to meet again on April 17, 2023.