

**SEDD REQUEST FOR PAYMENT FORM**

Date of Expenditure: July 15, 2024  
Amount of Expenditure: \$1,000.00  
Type of Expenditure: Budgeted Project Expense  
Name of Vendor/Payee\*: FDK Foundation, Inc.  
Date Board Approved Expenditure\*\*: July 15, 2024

**Source of Payment (check one):**

Hotel/Motel Tax Receipts (Project: Budgeted Project Expense)  
 State Appropriations  Other \_\_\_\_\_

Explanation of Compliance with Applicable Fund Restrictions, Including Projects:

Approved Cooperative Endeavor Agreement attached.

**Public Works and Purchasing Policy:**

Is the expenditure for a Public Works Project or the Purchase of Materials and Supplies under state law or the City of Monroe's Purchasing Policy?  Yes  No

If yes, has the Board followed all applicable laws and policies (e.g., advertising, soliciting quotes, letting to the lowest bidder, etc.) necessary to authorize the expenditure?  Yes  No


Note: If no, please explain why not in a separate memorandum.

**Travel Reimbursement:**

If the request is for travel or travel reimbursement, was the City of Monroe's Travel Policy followed?  Yes  No

**The undersigned hereby certifies that this expenditure complies with all applicable state laws, local laws, and the City of Monroe's policies and procedures.**

July 15, 2024  
Date Prepared

  
Signature

Name: Roosevelt Wright

Title: Secretary-Treasurer

**\*An executed, current W-9 must be provided for each vendor or payee to whom payment is issued.**

**\*\*A copy of the minutes authorizing the expenditure and all receipts, bills, invoices, and contracts related to the expenditure must be attached.**





## Cooperative Endeavor Agreement

This Cooperative Endeavor Agreement ("Agreement") is made and entered into as of July 15, 2024, by and between the Southside Economic Development District ("SEDD") and FDK Foundation, Inc (Rick Saulsberry).

**WHEREAS**, Article VII, Section 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual; and

**WHEREAS**, the SEDD is a political subdivision of the State of Louisiana created pursuant to La. R.S. 33:1321 et seq., for the purpose of promoting economic development within its district;

**WHEREAS**, the FDK Foundation, Inc. is a non-profit organization duly organized and validly existing under the laws of the State of Louisiana; and

**WHEREAS**, the SEDD desires to provide financial assistance to the FDK Foundation, Inc. to support programs that reduce crime, improve neighborhood safety, remove blight and debris, or promote non-violence; and

**WHEREAS**, the FDK Foundation, Inc. desires to partner with the SEDD to achieve these goals.

**NOW, THEREFORE**, in consideration of the foregoing premises and the mutual covenants contained herein, the parties agree as follows:

### 1. Services

The FDK Foundation, Inc. agrees to develop and implement programs that address the following objectives:

- Reduce crime
- Improve neighborhood safety
- Remove blight and debris
- Promote non-violence

### 2. Funding

The SEDD agrees to provide a grant of \$2,000 to the FDK Foundation, Inc. to support the aforementioned programs. One Thousand dollars (\$1,000) will be disbursed at the program's commencement, and the remaining \$1,000 will be disbursed upon receipt of a satisfactory written report and photos documenting the program's activities and outcomes (as outlined in Section 3).

### **3. Reporting Requirements**

The FDK Foundation, Inc. agrees to submit a written report to the SEDD within 30 days of program completion. The report shall include:

- Project name
- Date(s) of program activities
- Number of participants
- Description of program outcomes
- Photos of program activities (which may be used on the SEDD website or published in local media with the FDK Foundation, Inc.'s consent)

### **4. Public Recognition and Branding**

The FDK Foundation, Inc. agrees to have program participants wear SEDD-provided t-shirts or insignia while engaged in program activities.

### **5. Conflict of Interest**

The FDK Foundation, Inc. confirms that none of its program leaders, officers or board members are directly related to any member of the SEDD Board of Commissioners that would create a conflict of interest or the appearance of the same.

### **6. Program Timeline**

Programs funded under this Agreement must be initiated between July 10, 2024, and September 10, 2024.

### **7. Liability Insurance**

The FDK Foundation, Inc. agrees to maintain general liability insurance coverage of at least \$1 million for participants involved in program activities. If an event is staged in a public or private venue, the FDK Foundation, Inc. agrees to purchase additional event insurance, naming the SEDD as an additional insured. The SEDD will reimburse the FDK Foundation, Inc. for the cost of event insurance, not to exceed \$200.

### **8. Protection of Minors**

The FDK Foundation, Inc. agrees to comply with all applicable Louisiana laws regarding the protection of minors participating in its programs. This includes, but is not limited to, conducting

background checks on program staff and volunteers who will have unsupervised access to minors and obtaining written parental consent for minor participation.

**9. Legal Compliance**

The FDK Foundation, Inc. warrants that it is a duly organized, validly existing, and in good standing non-profit organization under the laws of the State of Louisiana.

**1 Indemnification**

The FDK Foundation, Inc. agrees to indemnify, defend, and hold harmless the SEDD, its officers, agents, and employees from any and all claims, demands, damages, liabilities, losses, and expenses, including reasonable attorney's fees, arising out of or in connection with the FDK Foundation, Inc.'s performance under this Agreement.

**11. Entire Agreement**

This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written.

**12. Amendment**

This Agreement may be amended only by a writing signed by both parties.

**13. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of Louisiana.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

**Southside Economic Development District**

By: \_\_\_\_\_

Title: Chairman

**FDK Foundation, Inc. Name**

By: \_\_\_\_\_

Title: Executive Director



## Minor Participant Consent Form

**Project Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**FDK Foundation, Inc.**

**Parent/Guardian:** \_\_\_\_\_

**Child** \_\_\_\_\_ (Age: \_\_\_\_\_)

**Project Description:** Briefly describe the community service project and its objectives.

### Parental/Guardian Consent

I, \_\_\_\_\_ hereby grant permission for my child,

\_\_\_\_\_, to participate in the [Project Name] community service project sponsored by FDK Foundation, Inc.

**I understand that this project involves the following activities:** Briefly describe the activities the minor will be involved in.

**I acknowledge and agree to the following:**

- My child will be supervised by a responsible adult at all times during the project.
- I will ensure my child wears appropriate clothing and footwear for the project activities.
- I will inform the project leader of any medical conditions or allergies my child may have.
- I will notify the project leader if my child needs to leave the project for any reason.

### Photo/Media Release

**I hereby grant FDK Foundation, Inc. and the Southside Economic Development District (SEDD) permission to use photographs or video footage of my child participating in the**

**[Project Name] project.** This permission includes the use of the photographs or video footage in the following ways:

- On the websites and social media pages of FDK Foundation, Inc. and the SEDD.
- In printed materials promoting the work of FDK Foundation, Inc. and the SEDD.
- In local media coverage of the project.

**I understand that I can revoke this permission at any time by providing written notice to FDK Foundation, Inc.**

**Signature:**

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[Parent/Guardian Name] (Printed)

**Date:**

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**Emergency Contact Information:**

Name: \_\_\_\_\_

Phone Number \_\_\_\_\_



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Name	Type	City	Status
FDK FOUNDATION INC	Non-Profit Corporation	MONROE	Active

### Previous Names

**Business:** FDK FOUNDATION INC  
**Charter Number:** 44584091N  
**Registration Date:** 9/13/2021

### Domicile Address

102 MASONIC STREET  
 MONROE, LA 71203

### Mailing Address

102 MASONIC STREET  
 102 MASONIC STREET  
 MONROE, LA 71203

### Status

**Status:** Active  
**Annual Report Status:** Not In Good Standing for failure to file Annual Report  
**File Date:** 9/13/2021  
**Last Report Filed:** N/A  
**Type:** Non-Profit Corporation

### Registered Agent(s)

<b>Agent:</b>	RICK SAULSBERRY
<b>Address 1:</b>	102 MASONIC STREET
<b>City, State, Zip:</b>	MONROE, LA 71203
<b>Appointment Date:</b>	9/13/2021



### Officer(s)

Additional Officers: No



<b>Officer:</b>	RICK SAULSBERRY
<b>Title:</b>	Executive Vice-President
<b>Address 1:</b>	102 MASONIC ST
<b>Address 2:</b>	102 MASONIC ST
<b>City, State, Zip:</b>	MONROE, LA 71203
<b>Officer:</b>	TEMESSIA TURNER
<b>Title:</b>	Secretary
<b>Address 1:</b>	HWY 507
<b>City, State, Zip:</b>	SIMSBORO, LA 71272
<b>Officer:</b>	CAMILLE KIRKPATRICK
<b>Title:</b>	Comptroller
<b>Address 1:</b>	102 MASONIC STREET
<b>Address 2:</b>	102 MASONIC STREET
<b>City, State, Zip:</b>	MONROE, LA 71203
<b>Officer:</b>	FUNYANNA KIRKPATRICK-SAULSBERRY
<b>Title:</b>	President
<b>Address 1:</b>	102 MASONIC STREET
<b>City, State, Zip:</b>	MONROE, LA 71203
<b>Officer:</b>	CAMILLE WASHINGTON
<b>Title:</b>	Director
<b>Address 1:</b>	102 MASONIC STREET
<b>City, State, Zip:</b>	MONROE, LA 71203

0:56

Amendments on File

No Amendments on file

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FDK Foundation empowers individuals to discover their talents, embrace entrepreneurship, and develop leadership skills through cultural arts, mentorship, and community engagement. We instill a deep understanding of cultural heritage, diversity, registering voters, and teaching children to be meaningful to society by feeding the homeless, fighting for justice, caring for the sick and shut in, and engaging in conflict resolution skills.

For the last 5 years we have sponsored the Black Heritage Festival in February to provide the community with local entertainment, motivational speakers, and youth empowerment. We have also partnered with C.I.T.I.E.S (Community Initiatives To Increase Economic Sufficiency) for several back-to-school backpack bashes, coat give-a-aways, and registering voters. At these events, not only do we give out school supplies but those in attendance are required to attend several workshops dealing with topics such as; Bullying, Interaction with police officers, self-esteem, conflict resolution, and financial literacy. The parents are also required to attend these workshops. We have held several conflict resolution workshops at Carroll High School. Two years ago, my services were used to mentor students with recommendations from teachers at Neville High School.

For the last 3 years, we have partnered with Black Voters Matter, through monthly text banking, virtual engagements, going to the capital in raise our voices in Baton Rouge, along with educating voters with literature each year, handing out free T-shirts, bracelets, fans, etc.

We will be addressing Promoting Non-Violence by conducting a series of conflict resolution workshops at Carroll and Wossman High Schools along with Carroll Junior High and Martin Luther King Middle. We plan to talk to the principals and see if we can come in and do workshops beginning with the athletes and spirit groups, followed by other clubs.

Conflict resolution skills are not taught in any part of the curriculum, and we believe that these students will benefit heavily from these workshops. Although we do not have a major gang problem in the city of Monroe we do have a gun violence problem. It is our belief that many of these issues could be handled with proper conflict resolution strategies.

Our mission is to inspire, motivate and engage people to manage and prevent conflicts without ever resorting to violence. Healthy conflict resolution skills can prevent small issues from turning into bigger ones. When conflicts arise, kids get to practice empathy, active listening, and problem-solving. Not dealing with conflicts when they arise can negatively impact relationships and lead to further interpersonal challenges down the road. Our participants learn through experience by participating in fun and engaging activities that encourage critical thinking, problem solving and decision making.

Upon conducting the workshop, all teens will be given an assessment consisting of questions to determine how they would react to a given situation. This assessment contains 30 statements related to what triggers conflict for them. At the end of the workshop, they will be given a post assessment to determine if the results of answers have changed. Participant information will be gathered, and we will do follow up with the school counselors to determine if any of these students are having behavior issues or problems having a good relationship with other students.

With all the past events that we have had using city facilities we have been required to provide 1 million dollars in liability insurance. If the project is extended, we will continue engaging with the students after school.